

**IN THE FIRST TIER TRIBUNAL
GENERAL REGULATORY CHAMBER
(INFORMATION RIGHTS)**

Appeal No. EA/2018/0170

BETWEEN: -

PRIVACY INTERNATIONAL

Appellant

and

(1) THE INFORMATION COMMISSIONER

First Respondent

and

(2) POLICE AND CRIME COMMISSIONER FOR WARWICKSHIRE

Second Respondent

WITNESS STATEMENT OF ANDREW NOLAN

1. I am Andrew Nolan, of Warwickshire Police Force, Leamington Spa Justice Centre, Newbold Terrace, Leamington Spa, Warwickshire CV32 4EL.
2. I am a Detective Superintendent employed by the Warwickshire Police Force, and am currently seconded into the West Midlands Regional Organised Crime Unit (ROCU). During my service I have performed a variety of proactive and reactive policing roles.
3. I am duly authorised to make this statement and do so from facts within my own knowledge save where the context otherwise indicates. I exhibit to this statement two documents – AN/1 (redacted minutes from the Second Respondent's website) and AN/2 (redacted minutes from the website of the Police and Crime Commissioner for West Mercia).
4. I have been asked to make this statement to outline why the Police and Crime Commissioner for Warwickshire opposes the disclosure of the business case which is referred to in the Minutes of the Alliance Governance Group, dated 26 May 2016, in particular. I am an appropriate witness to outline the concerns about the disclosure of the business case because operational policing and tactics are within my remit, which is not the case with Police and Crime Commissioner staff.
5. I have read the witness statement of Ailidh Callander and would like to correct the information contained in paragraph 12 and footnote 10 of her statement. I understand that the Alliance Governance Group Minutes were drawn up by the office of the Police and Crime Commissioner for West Mercia (PCCWM). Unfortunately, the minutes were then inadvertently published, without redaction of a confidential section, on the PCCWM website, as a result of human error. The minutes were not published on the website of the Police and Crime Commissioner for Warwickshire in un-redacted form. When the error was realised, the minutes were immediately removed from the PCCWM website. The minutes were then redacted by PCCWM and by the Second Respondent. Each PCC then published the minutes on their respective websites in redacted form. The redacted minutes published on the Second Respondent's website

are exhibited at AN/1. The redacted minutes published on the PCCWM website are exhibited at AN/2.

6. It is my opinion that much of the information contained in the statement of Ailidh Callander is speculative. The comments in the statement also make reference to other police forces, about which I am unable to make specific comments.
7. I acknowledge that there is a certain amount of information about covert policing tactics that is already in the public domain however it is my firm belief that, if there is further disclosure of equipment or tactics, then there will be a significantly detrimental impact on policing and therefore on the safety of the public within the UK.
8. I further acknowledge that the unfortunate disclosure of the confidential part of the Alliance Governance Group minutes, which was not intended for disclosure, means that there is now further information in the public domain relating to a confidential business case for covert equipment. However, I am convinced that the further disclosure of the business case, referred to in the un-redacted minutes, would mean specific detail being known. There is a big difference between knowledge of the existence of a business case and the information behind that initial inadvertent disclosure.

The national security dimension of organised crime

9. In my professional view, which is in line with national guidance on the subject, some elements of organised crime directly impact national security. The 2018 Serious Organised Crime Strategy¹ states that the current cost of serious and organised crime to the UK economy is at least 37 Billion pounds per year. SOC is also recognised nationally as a tier 1 threat to the UK. I draw the Tribunal's attention to the recent analysis by Lynn Owens, the Director General of the National Crime Agency, that there are 180,000 offenders linked to organised crime, a population more than twice the size of the army. Organised crime is estimated to cost the UK at least £37bn a year and was said to kill more people

¹ <https://www.gov.uk/government/publications/serious-and-organised-crime-strategy-2018>

than terrorism, war and natural disasters combined. The NCA's annual threat assessment found that organised crime groups are increasingly run by younger, technology-savvy offenders.²

10. The increasingly technology-savvy nature of offenders underlines the importance of restricting public knowledge of any covert tactics/technologies which law enforcement agencies may use.
11. The 2018 Serious Organised Crime Strategy states that "Serious and organised crime affects more UK citizens, more often, than any other national security threat and leads to more deaths in the UK each year than all other national security threats combined". This shows the close relationship between issues of organised criminality and national security.

Operational Policing and Covert Tactics

12. I confirm that I have read the witness statement of Detective Superintendent Steve Williams, made on behalf of the Commissioner of Police for the Metropolis. I agree with his point, in **paragraph 5**, of his statement that police use of covert tactics to target criminality and terrorism is widely known but that the extent of law enforcement capabilities are not. Within law enforcement across the country, the use of certain types of covert capabilities are only known about by a small number of people who work in dedicated teams and are appropriately vetted.
13. DS Williams is right to say that the covert policing tactics used by law enforcement agencies across the world target the most serious criminality and terrorism and I agree with the comments in **paragraph 6** of his statement.
14. The Public Interest Immunity applications process, used to prevent disclosure of covert tactics and capabilities, where these lead to prosecutions, is an important one and I agree with the details contained in **paragraph 7** of DS Williams statement.

² <https://www.ft.com/content/b4ba97bc-759f-11e9-bc7d-6d846537acab>

15. In his witness statement, DS Williams explains why preventing the disclosure of covert tactics is essential and is of national and international concern (**paragraph 8**), is the focus of criminal networks and terrorist trying to find out about such tactics (**paragraph 9**) and the fundamental importance to policing of safeguarding the secrecy of the covert technology used by the police (**paragraph 10**) and I agree with his comments.
16. Some information, contained in the business case, was referred to in the confidential section of the un-redacted minutes, which was disclosed in error. Due to the details contained in the document, if the business case were to be disclosed, it would allow terrorists and criminal networks to build up a picture of different forces' abilities to respond to the activities of these groups and thus increase the threat to the public. The disclosure of the business case would also damage our relationship with other police forces and law enforcement agencies. Details of the capabilities of covert technology used by forces and partner agencies are known by a very few people. The information is shared with these individuals on the basis of trust and that it will only be used by trained and vetted staff.
17. The use of covert tactics and capabilities is key to protecting the lives of the communities that we serve. I agree with the comments of DS Williams relating to the damage that would be done if this information was disclosed (**paragraph 12**), the quote he refers to (**paragraph 13**) and his comment that it would seriously damage our fight against crime and terrorism should the information be made public (**paragraph 14**).

Oversight of the Use of Covert Tactics

18. As set out in DS Williams statement (**paragraph 15**), there are separate oversight regimes which regulate the use of Targeted Interception (for communications) and Targeted Equipment Interference. Details of the legislation relating to these are as set out in his statement (**paragraph 16**). At the time of the submission of the original FOIA request, covert operations involving equipment interference were governed by Part 3 of the Police Act

1997. However, since September 2018, the relevant regime is Part 5 of the Investigatory Powers Act 2016.

Training

19. As set out in detail in DS William's statement, an application for a warrant can only be made by a member of the force who has attended the relevant training whether that is the basic training or more specific training which is provided, for example, to intelligence officers or senior officers who are responsible for authorising covert activity (**paragraphs 19 and 20**).

Applications to Gatekeepers for Authorisation

20. Law enforcement agencies can only utilise covert tactics and technologies where the required authorisation has been granted. The request for authorisation must demonstrate that the tactic is lawful, justified, necessary and proportionate.

21. When an authority is required to conduct covert activity, or to use covert investigatory powers, the officer (or member of staff) must submit an application to a "gatekeeper". Within the Warwickshire Police Force an application must be submitted to a Covert Authorities Bureau for advice and guidance as to whether the application can progress to a Chief Constable or Superintendent for authorisation..

22. Any authority in this field has to be authorised by an officer of at least Superintendent rank and the authority to use more intrusive tactics must be authorised by a Chief Constable (or Assistant Commissioner in the MPS). Further information regarding this process is set out in DS Williams' statement (**paragraph 22**).

Investigatory Powers Commissioner's Office (IPCO)

23. The Investigatory Powers Act 2016 amalgamated a number of existing bodies into one new body – IPCO. This body provides oversight relating to covert powers and further details relating to IPCO are as set out in DS William's statement (**paragraph 31**).

Judicial Oversight

24. In accordance with the terms of Part 5 of the Investigatory Powers Act 2016, the process of applying for authorisation to conduct covert activity, or to use covert investigatory powers, is subject to a regime of judicial oversight. This was previously not the case under the old regime set out in Part 3 of the Police Act 1997. Details of the operation of the new regime are set out in DS Williams' statement (**paragraphs 33 - 38**) and also the old regime (**paragraph 39**).

HMICFRS

25. Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services have powers to inspect policing surveillance activity and details are as set out in DS William's statement (**paragraph 42**).

Court Proceedings

26. A final safeguard with respect to the use of covert activities and equipment is the consideration of the trial judge of evidence in any subsequent prosecution. Section 78(1) of the Police & Criminal Evidence Act 1984 states:

'In any proceedings the court may refuse to allow evidence on which the prosecution proposes to rely to be given if it appears to the court that, having regard to all the circumstances, including the circumstances in which the evidence was obtained, the admission of the evidence would have such an adverse effect on the fairness of the proceedings that the court ought not to admit it.'

27. This section would apply to a case where the judge was of the view that the covert activity had not been properly authorised, or was disproportionate, and would therefore lead to the judge excluding the resulting evidence.

“Hoovering up” Protester’s Data


28. With respect to the Appellant’s suggestion that, if the police did have CCDC equipment, a force might “hoover up” protesters data, I agree with the comments made by DS Williams (paragraphs 45 - 47).

Conclusion

29. As detailed in my statement, the use of any covert technique or technology is subject to a rigorous regime which includes multiple checks and balances to ensure that the rights of the citizens are protected. Warwickshire Police and the PCC for Warwickshire take the rights of individual members of the community very seriously. Work which is vital to protecting communities is undertaken by covert units across the country. It is therefore essential that the capabilities of these units remain secret in order to withstand the concerted efforts of organised criminal networks and terrorists to access the information. If they gain access to this information, those involved in serious organised crime and terrorism will be able to change behaviours and tactics and therefore evade detection by law enforcement. I am unable to go into the particulars of how such damage to national security/law enforcement would eventuate within this Open Statement.

30. For the reasons set out above, the PCC for Warwickshire, like other UK PCCs and forces, are fundamentally opposed to any disclosure of covert capability and are therefore opposed to any disclosure of the business case.

I believe the facts stated in this Witness Statement are true.

Signed:  _____

Andrew Nolan

Dated: 21st MAY 2019.

EXHIBIT AN/1

Redacted Minutes of the Alliance Governance Group from
PCC for Warwickshire's website

Alliance Governance Group Minutes

Date:	Thursday 26 th May 2016, 10:30, Conference Room, Leek Wootton
Chair:	Philip Seccombe, PCC, Warwickshire
Minute Taker:	Alison Rixom

	Name:	Capacity:
Attendance:	Anthony Bangham (AB)	DCC West Mercia
	Amanda Blakeman (AMB)	ACC Local Policing
	John Champion (JPC)	PCC West Mercia
	Jeff Carruthers (JC)	Head of Accounting Services
	Andy Champness (AC)	CEO West Mercia
	Richard Elkin (RE)	Director of Enabling Services
	Elizabeth Hall (LH)	Interim Treasurer, Warwickshire and West Mercia
	Neil Hewison (NH)	CEO Warwickshire
	Martin Jelley (MJ)	CC Warwickshire
	Karen Manners (KM)	DCC Warwickshire
	Alison Rixom (AR)	Secretary
	Philip Seccombe (PS)	PCC Warwickshire
	Chris Singer (CS)	ACC Protective Services

	Name:	Capacity:
Apologies:	Heather Costello (HC)	Director of Finance
	David Shaw (DS)	CC West Mercia

	Name:	Capacity:
Guests:		

No.	Summary	Action
01/26/05/16	<p>Attendance / Apologies. As above.</p> <p>It was agreed that Philip Seccombe would chair this meeting as it was held at Leek Wootton. The Chair would be shared between the two Police and Crime Commissioners.</p> <p>Welcome and introductions took place.</p> <p>PS spoke briefly about his position as PCC for Warwickshire and reiterated that the Alliance would continue to progress as it was a unique opportunity and was well regarded</p>	

	<p>nationally. He has made the decision to appoint a deputy but has yet to commence recruitment, whereas JPC has already started his process.</p>	
<p>02/30/03/15</p>	<p>Minutes / Actions from previous meeting (24.02.2016). The minutes of the last meeting were agreed as a true and accurate record and approved with 1 minor amendment 07/30/03/16 7.3 Vulnerability Training. AR to amend and re-circulate.</p> <p>Action Updates.</p> <p>Action: 24/02/16, 03 – RT is still to receive a copy of the notes from the 08th February Saab meeting for the AGG. This action is outstanding.</p> <p>Action: 24/02/16, 03 – This action is complete.</p> <p>Action; 24/02/16, 07 – This action is complete.</p> <p>Action 30/03/16, 02– Update by JC provided at meeting – ongoing.</p> <p>Action 30/03/16, 03 – This action is complete.</p> <p>Action 30/03/16 03 - This action is complete.</p> <p>Action 30/03/16, 06 – This action is complete</p> <p>Matters Arising.</p> <p>There were no other matters arising.</p>	
<p>03/26/05/16</p>	<p style="text-align: center;"><i>Exempt from disclosure under S.31(1)(a) (the prevention and detection of crime) of the Freedom of Information Act 2000 (FOIA).</i></p>	

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<p>04/26/05/16</p>	<p><u>Police and Crime Plan</u></p> <p>AC stated that Police and Crime Plans were required and must be completed prior to March 2017. Both Police and Crime Commissioner areas have current plans, but they now have less impact and do not fully reflect recent electoral commitments. The plans are critical documents and will reflect the individual police force area; it is recommended that the PCCs work together and that the 2 plans be aligned. The closer together the plans are, the greater the benefits to the management of both Forces.</p> <p>West Mercia have started to progress their Police and Crime Plan and will be running some pre-consultation with the public with a view to presenting a draft plan to Police and Crime Panel in July. They then propose to engage with the public so that a final version will be ready in October.</p> <p>It was requested that when writing the plan understanding of</p>	

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	<p>the operational side and corporate performance measures are taken into account.</p> <p>It was noted that within Warwickshire the Community Safety Partnership was aligned to the Police and Crime Plan. This should continue.</p>	
<p>05/26/05/16</p>	<p><u>Joint Specialist Capabilities Letter and Programme</u></p> <p>The letter received from the APCC and NPCC provided an update on a the programme board meeting held in March 2016 and the accompanying document explained the Specialist Capabilities Programme. The paper clarified what is meant by capability and considers why the programme is taking place and sets out some early thinking about how it will operate.</p> <p>AC has been asked by the APCC to assist on the Police Reform Transitional Board. There are a number of workstreams within the programme and Police and Crime Commissioner and CC representatives will sit on each of the workstreams.</p> <p>A comprehensive discussion was held. AC has a proposed programme which is in its early stages. There is another board meeting on 13th June, and agreement of options to take forward are planned by the end of July. In September these will be shared with PCCs and Chiefs. In October approval of high level design will be sought. There is a Joint Capabilities Summit scheduled for 1st July for all Chiefs, PCCs and relevant stakeholders.</p>	
<p>06/26/05/16</p>	<p><u>Money Matters</u></p> <p>The money matters report was circulated and discussed. The report set out the draft revenue and capital outturn position for 2015/16 including an analysis of variances and also sets out the resulting position for the reserves. LH went through the highlights of the report. A number of questions arose and answers provided.</p> <p>Decision 2: Both PCCs agreed</p> <ol style="list-style-type: none"> 1. That the outturn financial position for 2015-16 is noted. 2. That the 2015/16 underspend of £6.895m is carried forward through the following reserves: <ul style="list-style-type: none"> £2.0m - Invest to Save £4.895m - Infrastructure Reserve 3. That where 2015/16 outturn has produced an unexpected variance that these budgets are considered in detail for the 2017/18 budget 	

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	<p>preparation.</p> <p>4 That £0.399m is added to the capital programme to cover changes including the Covert Communications Data Capture project.</p>	
<p>07/26/05/16</p>	<p><u>WMG Update / PPL Update</u></p> <p><u>WMG</u> RE provided an update to the group with regards to the Quarterly People report covering the areas from January – March 2016 which included Establishment/Workforce Numbers, Workforce Composition (Headcount), Attendance Management, People Metrics and Recruitment. RE explained that the Workforce Composition is a new set of data which is a requirement to meet the representations of BME targets. A request was made that a summary output paper from WMG meetings be prepared for AGG meetings. Action: RE to have dialogue with CEOs to reflect what the PCCs’ requirements will be for the WMG report.</p> <p>A question was raised regarding the confidence level of the new recruitment process to ensure it is well managed. RE requested that at a future AGG meeting he would welcome the opportunity for HR staff to attend and run through the work undertaken on the implementation and changes made to the Police Officer recruitment process.</p> <p>At the PCCs’ request a meeting is to be arranged with newly trained officers to discuss their recruitment process and to gain an insight into their experience. Action: MJ and RE to arrange a suitable date for the PCCs’ to meet with new officers when the new training programme begins in June.</p> <p>A number of questions were raised. The information regarding attendance can be broken down. The data was available on the Intranet and that a full breakdown can be provided.</p> <p><u>PPL</u> RE provided an update from the PPL Board meeting which took place on 25/5/16. The 4 key areas discussed were:</p> <ul style="list-style-type: none"> • Accounts closedown • Repositioning the business and the technical capabilities • New set of processes around finance • New Commercial leveraging process which will create substantial savings. This will involve a tender process. <p>Their IT and cash flow have been the major issues. JPC was</p>	<p>RE</p> <p>MJ / RE</p>



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	<p>familiar with the issues from his time at WCC.</p> <p>Action: NH to arrange for PS to visit the PPL offices in Worcester in the near future.</p>	<p>NH</p>
<p>08/26/05/16</p>	<p><u>Directorate Updates.</u></p> <p>Local Policing AMB provided a comprehensive update for the meeting, brief discussions were held on all the areas outlined in the briefing paper. Action: LH was requested to prepare a list of Capital Projects for the next 12 months and forward to the PCCs for information.</p> <p>JPC requested that Firearms Licensing become a standing item on the Local Policing update and that a table of information be created so that the PCCs can understand some of the matrix behind it. Action: AR to add to agenda and AMB to provide the information for the next meeting.</p> <p>Protective Services. CS provided a comprehensive report for the meeting and a number of areas were discussed at length, including SOCU and ROCU, and it was agreed that a visit be arranged to the department for the PCCs Action: CS to arrange for the PCCs to visit the SOCU.</p> <p>MASH DCC Manners is the lead on this area. Developments are on going in a number of areas and it was suggested that a separate briefing be set up with the PCCs to discuss in more detail. Action: DCC Manners to arrange a separate briefing with the PCCs.</p> <p>KM informed the Warwickshire PCC that he would be receiving an invite to the Warwickshire opening of the new MASH facility.</p> <p>Enabling Services – RE RE provided an update to the group. A copy of his report will be attached with the minutes.</p>	<p>LH</p> <p>AR AMB</p> <p>CS</p> <p>KM</p>
<p>09/26/05/16</p>	<p><u>AOB.</u></p> <p>None</p>	
<p>10/26/05/16</p>	<p><u>Date, time and location of next meeting.</u></p>	

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	Wednesday 29 th June 2016, 14:00, Willison Room, Hindlip.	
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With nothing further to discuss the meeting closed at 13:15.

Formal Approval of Meeting Record	
Signature:	 
Print Names:	John Campion, Police and Crime Commissioner, West Mercia Police Philip Seccombe, Police and Crime Commissioner, Warwickshire

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Action Summary Table

Date of Meeting	Action Agenda Item No.	Action	Owner	Action Completion Date
24/02/16	03	SC to ensure RT receives a copy of the notes from the 08 th February 2016 meeting.	SC	26/05/16 – Ongoing.
30/03/2016	02	HC to monitor the Thrifty hire-car monthly reduction.	HC	26/05/16 - Ongoing
26/05/2016	07	RE to have dialogue with CEOs to reflect what the PCCs' requirements will be for the WMG report.	RE	
26/05/2016	07	MJ and RE to arrange a suitable date for the PCC's to meet with new officers when the new training programme begins in June.	MJ/RE	
26/05/2016	07	NH to arrange for PS to visit the PPL offices in Worcester in the near future.	NH	
26/05/2016	08	LH was requested to prepare a list of Capital Projects for the next 12 months and forward to the PCCs for information.	LH	
26/05/2016	08	AR to add Firearms Licensing to the agenda as a standing item. AMB is to provide the information for this for the next meeting.	AR AMB	
26/05/2016	08	CS to arrange for the PCCs to visit the SOCU.	CS	
26/05/2016	08	DCC Manners to arrange a separate briefing with the PCCs on MASH.	KM	

Decision Summary Table

Date of Meeting - Number	Decision No.	Action Agenda Item No.	Subject	Owner	Action Completion Date
26/05/16	1	03	<p style="text-align: center;"><i>EXEMPT from disclosure under S.31(1)(a) (the prevention and detection of crime) of the Freedom of Information Act 2000 (FOIA)</i></p>	ACC Singer	Agreed by both PCCs 26/05/16
26/05/16	2	06	<p>Money Matters – Draft Revenue and Capital Outturn position for 2015/16.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 1. That the outturn financial position for 2015-16 is noted. 2. That the 2015/16 underspend of £6.895m is carried forward through the following reserves: 	LH – Joint Treasurer	Agreed by both PCC's 26/05/16

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			<p>£2.0m - Invest to Save £4.895m- Infrastructure Reserve</p> <p>3. That where 2015/16 outturn has produced an unexpected variance that these budgets are considered in detail for the 2017/18 budget preparation.</p> <p>4 That £0.399m is added to the capital programme to cover changes including the Covert Communications Data Capture project.</p>		
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EXHIBIT AN/2

Redacted Minutes of the Alliance Governance Group from
PCC for West Mercia's website

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Alliance Governance Group Minutes

Date:	Thursday 26 th May 2016, 10:30, Conference Room, Leek Wootton
Chair:	Philip Seccombe, PCC, Warwickshire
Minute Taker:	Alison Rixom

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	John Champion (JPC)	PCC West Mercia
	Jeff Carruthers (JC)	Head of Accounting Services
	Andy Champness (AC)	CEO West Mercia
	Richard Elkin (RE)	Director of Enabling Services
	Elizabeth Hall (LH)	Interim Treasurer, Warwickshire and West Mercia
	Neil Hewison (NH)	CEO Warwickshire
	Martin Jelley (MJ)	CC Warwickshire
	Karen Manners (KM)	DCC Warwickshire
	Alison Rixom (AR)	Secretary
	Philip Seccombe (PS)	PCC Warwickshire
	Chris Singer (CS)	ACC Protective Services

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	<p>nationally. He has made the decision to appoint a deputy but has yet to commence recruitment, whereas JPC has already started his process.</p>	
<p>02/30/03/15</p>	<p><u>Minutes / Actions from previous meeting (24.02.2016).</u> The minutes of the last meeting were agreed as a true and accurate record and approved with 1 minor amendment 07/30/03/16 7.3 Vulnerability Training. AR to amend and re-circulate.</p> <p>Action Updates.</p> <p>Action: 24/02/16, 03 – RT is still to receive a copy of the notes from the 08th February Saab meeting for the AGG. This action is outstanding.</p> <p>Action: 24/02/16, 03 – This action is complete.</p> <p>Action; 24/02/16, 07 – This action is complete.</p> <p>Action 30/03/16, 02– Update by JC provided at meeting – ongoing.</p> <p>Action 30/03/16, 03 – This action is complete.</p> <p>Action 30/03/16 03 - This action is complete.</p> <p>Action 30/03/16, 06 – This action is complete</p> <p>Matters Arising.</p> <p>There were no other matters arising.</p>	
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	<p>and Crime Panel in July. They then propose to engage with the public so that a final version will be ready in October.</p> <p>It was requested that when writing the plan understanding of the operational side and corporate performance measures are taken into account.</p> <p>It was noted that within Warwickshire the Community Safety Partnership was aligned to the Police and Crime Plan. This should continue.</p>	
05/26/05/16	<p><u>Joint Specialist Capabilities Letter and Programme</u></p> <p>The letter received from the APCC and NPCC provided an update on a the programme board meeting held in March 2016 and the accompanying document explained the Specialist Capabilities Programme. The paper clarified what is meant by capability and considers why the programme is taking place and sets out some early thinking about how it will operate.</p> <p>AC has been asked by the APCC to assist on the Police Reform Transitional Board. There are a number of workstreams within the programme and Police and Crime Commissioner and CC representatives will sit on each of the workstreams.</p> <p>A comprehensive discussion was held. AC has a proposed programme which is in its early stages. There is another board meeting on 13th June, and agreement of options to take forward are planned by the end of July. In September these will be shared with PCCs and Chiefs. In October approval of high level design will be sought. There is a Joint Capabilities Summit scheduled for 1st July for all Chiefs, PCCs and relevant stakeholders.</p>	
06/26/05/16	<p><u>Money Matters</u></p> <p>The money matters report was circulated and discussed. The report set out the draft revenue and capital outturn position for 2015/16 including an analysis of variances and also sets out the resulting position for the reserves.</p> <p>LH went through the highlights of the report A number of questions arose and answers provided.</p> <p>Decision 2: Both PCCs agreed</p> <ol style="list-style-type: none">1. That the outturn financial position for 2015-16 is noted.2. That the 2015/16 underspend of £6.895m is carried forward through the following reserves: £2.0m - Invest to Save £4.895m - Infrastructure Reserve	

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	<p>3. That where 2015/16 outturn has produced an unexpected variance that these budgets are considered in detail for the 2017/18 budget preparation.</p> <p>4 That £0.399m is added to the capital programme to cover changes including the Covert Communications Data Capture project.</p>	
<p>07/26/05/16</p>	<p><u>WMG Update / PPL Update</u></p> <p><u>WMG</u> RE provided an update to the group with regards to the Quarterly People report covering the areas from January – March 2016 which included Establishment/Workforce Numbers, Workforce Composition (Headcount), Attendance Management, People Metrics and Recruitment. RE explained that the Workforce Composition is a new set of data which is a requirement to meet the representations of BME targets. A request was made that a summary output paper from WMG meetings be prepared for AGG meetings. Action: RE to have dialogue with CEOs to reflect what the PCCs’ requirements will be for the WMG report.</p> <p>A question was raised regarding the confidence level of the new recruitment process to ensure it is well managed. RE requested that at a future AGG meeting he would welcome the opportunity for HR staff to attend and run through the work undertaken on the implementation and changes made to the Police Officer recruitment process.</p> <p>At the PCCs’ request a meeting is to be arranged with newly trained officers to discuss their recruitment process and to gain an insight into their experience. Action: MJ and RE to arrange a suitable date for the PCCs’ to meet with new officers when the new training programme begins in June.</p> <p>A number of questions were raised. The information regarding attendance can be broken down. The data was available on the Intranet and that a full breakdown can be provided.</p> <p><u>PPL</u> RE provided an update from the PPL Board meeting which took place on 25/5/16. The 4 key areas discussed were:</p> <ul style="list-style-type: none"> • Accounts closedown • Repositioning the business and the technical capabilities • New set of processes around finance 	<p>RE</p> <p>MJ / RE</p>



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	<ul style="list-style-type: none"> • New Commercial leveraging process which will create substantial savings. This will involve a tender process. <p>Their IT and cash flow have been the major issues. JPC was familiar with the issues from his time at WCC.</p> <p>Action: NH to arrange for PS to visit the PPL offices in Worcester in the near future.</p>	<p align="center">NH</p>
<p>08/26/05/16</p>	<p><u>Directorate Updates.</u></p> <p>Local Policing AMB provided a comprehensive update for the meeting, brief discussions were held on all the areas outlined in the briefing paper. Action: LH was requested to prepare a list of Capital Projects for the next 12 months and forward to the PCCs for information.</p> <p>JPC requested that Firearms Licensing become a standing item on the Local Policing update and that a table of information be created so that the PCCs can understand some of the matrix behind it. Action: AR to add to agenda and AMB to provide the information for the next meeting.</p> <p>Protective Services. CS provided a comprehensive report for the meeting and a number of areas were discussed at length, including SOCU and ROCU, and it was agreed that a visit be arranged to the department for the PCCs Action: CS to arrange for the PCCs to visit the SOCU.</p> <p>MASH DCC Manners is the lead on this area. Developments are on going in a number of areas and it was suggested that a separate briefing be set up with the PCCs to discuss in more detail. Action: DCC Manners to arrange a separate briefing with the PCCs.</p> <p>KM informed the Warwickshire PCC that he would be receiving an invite to the Warwickshire opening of the new MASH facility.</p> <p>Enabling Services – RE RE provided an update to the group. A copy of his report will be attached with the minutes.</p>	<p align="center">LH</p> <p align="center">AR AMB</p> <p align="center">CS</p> <p align="center">KM</p>
<p>09/26/05/16</p>	<p><u>AOB.</u></p>	

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	None	
10/26/05/16	<u>Date, time and location of next meeting.</u> Wednesday 29 th June 2016, 14:00, Willison Room, Hindlip.	

With nothing further to discuss the meeting closed at 13:15.

Formal Approval of Meeting Record	
Signature:	 
Print Names:	John Campion, Police and Crime Commissioner, West Mercia Police Philip Seccombe, Police and Crime Commissioner, Warwickshire

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Action Summary Table

Date of Meeting	Action Agenda Item No.	Action	Owner	Action Completion Date
24/02/16	03	SC to ensure RT receives a copy of the notes from the 08 th February 2016 meeting.	SC	26/05/16 – Ongoing.
30/03/2016	02	HC to monitor the Thrifty hire-car monthly reduction.	HC	26/05/16 - Ongoing
26/05/2016	07	RE to have dialogue with CEOs to reflect what the PCCs' requirements will be for the WMG report.	RE	
26/05/2016	07	MJ and RE to arrange a suitable date for the PCC's to meet with new officers when the new training programme begins in June.	MJ/RE	
26/05/2016	07	NH to arrange for PS to visit the PPL offices in Worcester in the near future.	NH	
26/05/2016	08	LH was requested to prepare a list of Capital Projects for the next 12 months and forward to the PCCs for information.	LH	
26/05/2016	08	AR to add Firearms Licensing to the agenda as a standing item. AMB is to provide the information for this for the next meeting.	AR AMB	
26/05/2016	08	CS to arrange for the PCCs to visit the SOCU.	CS	
26/05/2016	08	DCC Manners to arrange a separate briefing with the PCCs on MASH.	KM	

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Decision Summary Table

Date of Meeting - Number	Decision No.	Action Agenda Item No.	Subject	Owner	Action Completion Date
26/05/16	1	03	Exempt from disclosure under S.31(1)(1) (the prevention and detection of crime) of the Freedom of Information Act 2000 (FOIA).	ACC Singer	Agreed by both PCCs 26/05/16
26/05/16	2	06	<p>Money Matters – Draft Revenue and Capital Outturn position for 2015/16.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 1. That the outturn financial position for 2015-16 is noted. 2. That the 2015/16 underspend of £6.895m is carried forward through the following reserves: £2.0m - Invest to Save £4.895m- Infrastructure Reserve 3. That where 2015/16 outturn has produced an unexpected variance that these budgets are considered in detail for the 2017/18 budget preparation. 4 That £0.399m is added to the capital programme to cover changes. 	LH – Joint Treasurer	Agreed by both PCC's 26/05/16